

THE CORPORATION OF THE MUNICIPALITY OF CALLANDER

Full-Time Employment Opportunity – Chief Building Official

The Municipality is seeking a Permanent Full-Time (35 hrs/week) Chief Building Official to provide Building Inspection and By-law Enforcement services. The salary for this position is \$39.17 to \$44.33 per hour. (2017 Rates) This position is currently shared with the neighbouring Township of Nipissing.

In addition to providing the statutory role of Chief Building Official the position also acts as the Plumbing Inspector, Building Inspector, Property Standards Officer and administration and enforcement of related municipal By-laws. Working with the Planning Department responsibilities include, but are not limited to:

- Responding to general inquiries on building code, zoning and property standards and related By-laws;
- Accepts, reviews and examines plans and specifications submitted for compliance with the Ontario Building Code, and issues building permits under legislated timeframes;
- Provides Council and staff with advice and guidance on Building Code matters including the potential impact of new legislation, regulations, policies, procedures and guidelines;
- Completes required documentation for various stakeholders and agencies including MPAC and Ministry of Municipal Affairs and Housing;
- Acts as a Municipal representative and liaison with respect to developers, ministries and other municipal stakeholders with respect to building and planning services.

Qualifications: The ideal candidate will be certified as a Chief Building Official and have 5 years working in a related field such as building inspection, building construction, enforcement etc. The candidate must possess a sound knowledge of the Ontario Building Code, AODA, By-law Enforcement and other relevant legislation in addition to the ability to interpret complex technical information. Strong organizational, report writing and communication skills, experience with a variety of computer applications including G.I.S. and the ability to undertake multiple tasks in a self-driven fast paced environment are required. A valid driver's license and access to a personal vehicle are also required.

The Municipality offers a competitive salary and benefits package. A full job description for this position is available on our website at www.mycallander.ca.

Qualified Candidates are invited to submit a cover letter and resume, no later than 4:30 p.m. March 2, 2018, marked "Confidential" to:

Human Resources
Municipality of Callander
280 Main Street North, P.O. Box 100
Callander ON P0H 1H0
Email: humanresources@callander.ca

The Municipality of Callander is dedicated to maintaining a fair and equitable work environment and welcomes submissions from all qualified applicants. Information received relating to accommodation needs of applicants will be addressed confidentially. Personal information submitted will be used for the purpose of determining suitability for this position only in accordance with The Municipal Freedom of Information and Protection of Privacy Act.